

Council/Agency Meeting Held September 29, 2004		
Deferred/Continued to: _____		
<input type="checkbox"/> Approved	<input type="checkbox"/> Conditionally Approved	<input type="checkbox"/> Denied
		City Clerk's Signature
Council Meeting Date:	December 6, 2004	Department ID Number: CK 2004-12

## CITY OF HUNTINGTON BEACH

### REQUEST FOR CITY COUNCIL/REDEVELOPMENT AGENCY ACTION

**SUBMITTED TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS/  
CHAIRMAN AND DIRECTORS OF THE REDEVELOPMENT  
AGENCY

**SUBMITTED BY:** Jennifer McGrath, City Attorney/Agency Counsel  
Joan L. Flynn, City Clerk/Clerk

**PREPARED BY:** Jennifer McGrath, City Attorney/Agency Counsel  
Joan L. Flynn, City Clerk/Clerk

**SUBJECT:** **ADOPT COUNCIL RESOLUTION NO. 2004-95 AND  
REDEVELOPMENT AGENCY RESOLUTION NO. 353  
APPROVING CHANGE IN START TIME OF CITY COUNCIL/  
REDEVELOPMENT AGENCY MEETINGS**

RECEIVED  
CITY CLERK  
CITY OF  
HUNTINGTON BEACH, CA  
2004 DEC - 1 A 8:27

Statement of Issue, Funding Source, Recommended Action, Alternative Action(s), Analysis, Environmental Status, Attachment(s)

**Statement of Issue:** On September 15, 2004, the City Council approved a change in the starting time of the business and public comments (televised) portion of Council/Agency meetings from 7:00 p.m. to 6:00 p.m. This change is due to a Council direction transmitting that given the significance and length of agenda items, City Council Meetings are long and take many hours to conclude business. Several times, the meetings have been extending past midnight. It is difficult for staff and Council to function on such serious and complex issues so late into the night. As well, members of the public must stay late until their items are addressed. In most cases, staff and members of the public must return to work early the following morning.

**Funding Source:** None

**Recommended Action:** Adopt City Council Resolution No. 2004-95 and Redevelopment Agency Resolution No. 353, and thereby:

1. Change the time for regular meetings of the City Council/Redevelopment Agency to begin at 4:00 P.M. with the televised/business and public comments portion of the meeting to begin at 6:00 P.M.
2. Reaffirm that no meeting of the City Council/Redevelopment Agency shall continue beyond 11:00 P.M. without a majority vote of the Council; and

(Recommended Action Continued on the Next Page)

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# REQUEST FOR CITY COUNCIL/REDEVELOPMENT AGENCY ACTION

MEETING DATE: September 29, 2004

DEPARTMENT ID NUMBER:CK 2004-12

3. Items not acted upon will be carried forward to an adjourned regular meeting to be called by the City Council/Redevelopment Agency to commence at a time and place to be announced at the time of adjournment.

**Alternative Action(s):** Revise City Council Resolution No. 2004-95 and Redevelopment Agency Resolution No. 353, as the Council/Agency may determine.

**Analysis:** This resolution is being prepared in compliance with Section 303 of the City Charter, and would move the televised/business portion of the City Council/Redevelopment Agency regular meetings from 7:00 P.M. to 6:00 P.M. with the work/study/closed sessions portions of the meeting to begin at 4:00 P.M.

Establish a policy for items not completed during the business portion of the regular meetings on the first and third Monday of each month. This policy would provide that if scheduling permits these items would be carried forward to an adjourned meeting to commence at a time and place to be announced at the time of the adjournment.

**Environmental Status:** Not applicable.

## Attachment(s):

City Clerk's Page Number	No.	Description
3	1.	City Council Resolution No. 2004- <u>95</u>
5	2.	Redevelopment Agency Resolution No. <u>353</u>

E-6-2

# ATTACHMENT 1

E-6.3

RESOLUTION NO. 2004-95

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF HUNTINGTON BEACH FIXING THE TIME  
OF CITY COUNCIL MEETINGS

WHEREAS, Resolution No. 96-26 adopted by the City Council on March 25, 1996, set the starting time for regular meetings to be 7:00 p.m.; and

The length and significance of agenda items often requires the meetings to extend past midnight; and

Members of the public who want to address items that are on the latter part of the agenda must stay late until their items are presented; and

The City Council now desires to adjust the starting time of the meeting to 4:00 p.m. with the business and public comments portion of the meeting to commence at 6:00 p.m.,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntington Beach as follows:

SECTION 1. City Council meetings shall be held at the hour of 4:00 p.m., in Room B-8 of the Civic Center, with the business and public comments portion of the meeting to begin at 6:00 p.m. in Council Chambers.

SECTION 2. No meeting shall continue beyond 11:00 p.m. without a majority vote of the City Council.

SECTION 3. All portions of Resolution No. 96-26 in conflict herewith are repealed.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
Mayor

REVIEWED AND APPROVED:

*Penelope Culler*  
City Administrator

APPROVED AS TO FORM:

*Scott Fels*  
City Attorney *12/12/04*

INITIATED AND APPROVED:

*Jean A. Flegen*  
City Clerk

E-6.4

# ATTACHMENT 2

E-6.5

RESOLUTION NO. 353

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE  
CITY OF HUNTINGTON BEACH FIXING THE TIME  
OF REDEVELOPMENT AGENCY MEETINGS

WHEREAS, Resolution No. 271 adopted by the Redevelopment Agency on March 25, 1996, set the starting time for regular meetings to be 7:00 p.m.; and

The length and significance of agenda items often requires the meetings to extend past midnight; and

Members of the public who want to address items that are on the latter part of the agenda must stay late until their items are presented; and

The Redevelopment Agency now desires to adjust the starting time of the meeting to 4:00 p.m. with the business and public comments portion of the meeting to commence at 6:00 p.m.,

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of the City of Huntington Beach as follows:

SECTION 1. Redevelopment Agency meetings shall be held at the hour of 4:00 p.m., in Room B-8 of the Civic Center, with the business and public comments portion of the meeting to begin at 6:00 p.m. in Council Chambers.

SECTION 2. No meeting shall continue beyond 11:00 p.m. without a majority vote of the Redevelopment Agency.

SECTION 3. All portions of Resolution No. 271 in conflict herewith are repealed.

PASSED AND ADOPTED by the Redevelopment Agency of the City of Huntington Beach at a regular meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
Chairperson

REVIEWED AND APPROVED:

*Renee Cullum*  
Executive Director

APPROVED AS TO FORM:

*Scott Field*  
Agency Attorney KC 11/23/04

INITIATED AND APPROVED:

*Joan A. Flynn*  
Agency Clerk

E-6.6

04reso/agency meeting